



MARC McCUNE
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TWENTY-FIRST JUDICIAL DISTRICT
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Chief Deputy Prosecuting Attorney
Robert Presley

Deputy Prosecutors
Scott Houston
Tena Rackley
Chuck Baker

The FIRST OFFENDER PROGRAM is only available for traffic citations and requires the following. It is NOT an option for drivers with a commercial driver's license or if the driver has taken advantage of the first offender program before. Proof of the following items must be received in the District Clerk's Office within 30 days of the court date.

1. **PROOF OF CLEAR DRIVER'S RECORD** – CAN GET FROM THE DEPARTMENT OF MOTOR VEHICLE- DEFENDANT MUST REQUEST – DMV WON'T GIVE ANYONE ELSE – SEND TO VAN BUREN DISTRICT CLERK, 1003 BROADWAY, VAN BUREN, AR 72956
2. TAKE UNDER ADVISEMENT AND PROBATION FOR 3 MONTHS AND DISMISS CASE IF NO FURTHER TRAFFIC OFFENSES
3. **PAY FINE OF AND COURT COSTS . SEND TO THE SHERIFF'S OFFICE AT PO BOX 276, VAN BUREN, AR 72956 IF DEFENDANT SENDS MONEY BEFORE THE COURT DATE THEY MUST PUT CASH BOND ON THE LETTER TO SHERIFF OR THE PLEA WILL NOT GET ENTERED.**
4. TAKE **DEFENSIVE DRIVING COURSE** WITHIN **30 DAYS OF PLEA DATE**
- SEND PROOF TO VAN BUREN DISTRICT CLERK WITHIN 30 DAYS OF PLEA TO 1003 BROADWAY, VAN BUREN, AR 72956. PROOF **MUST BE** RECEIVED IN THE DISTRICT CLERK'S OFFICE within 30 days of court date. The Defensive Driving School Schedule for Fort Smith is attached for your convenience.

If these terms are agreeable to you, **please sign and fax (479-471-3256) or email (trackley@crawford-county.org) back to me BEFORE your court date.**

Sincerely,

Tena Rackley
Deputy Prosecuting Attorney

Printed Signature
